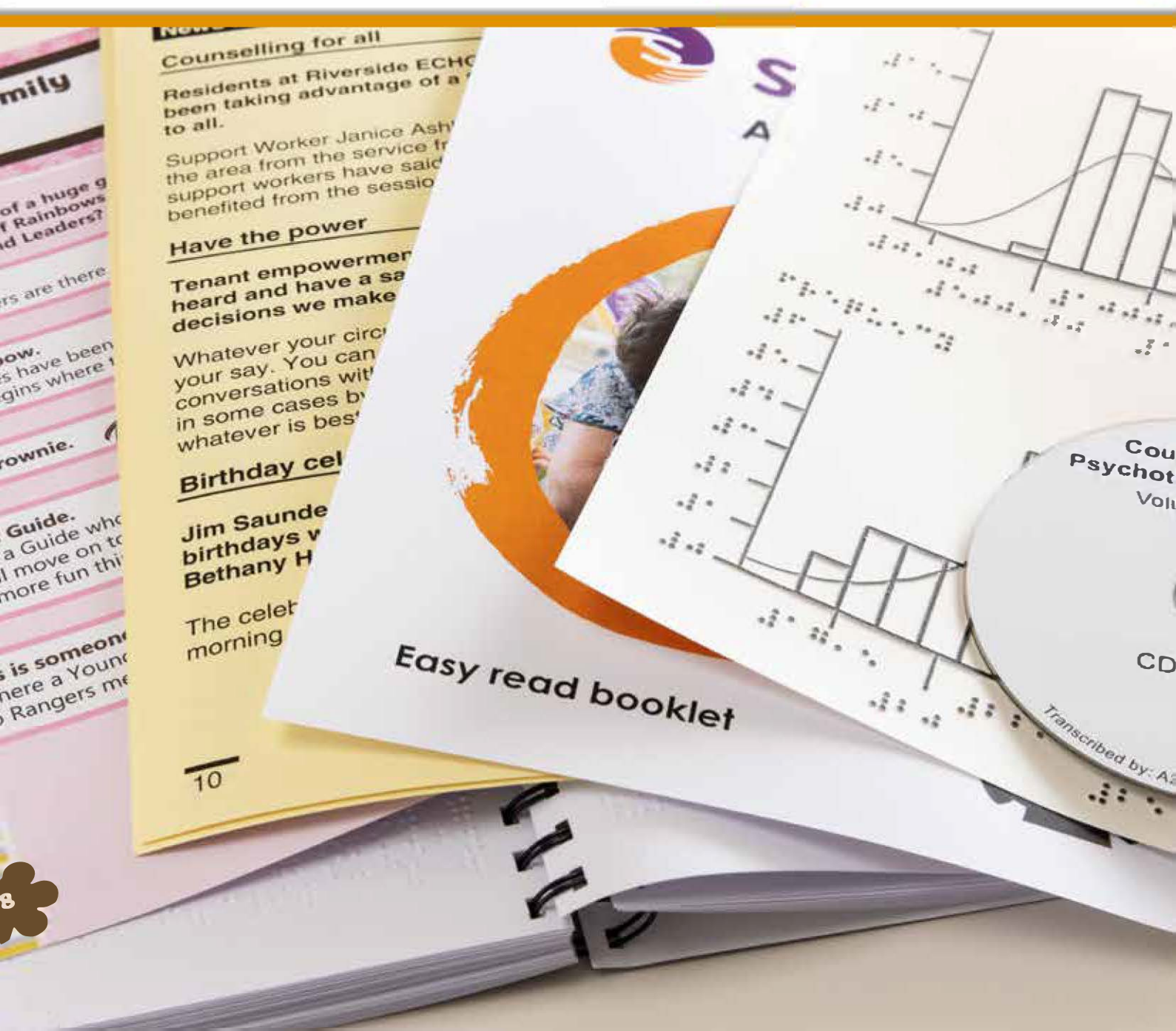




# Easy read booklet



## What do you think about your document?



# Who we are and what this booklet is about



We are **A2i Transcription Services**.  
We make documents **accessible**.  
**Accessible** means that more people  
can understand a document.



We didn't write the document but  
made changes to make it  
accessible.



This booklet has 4 quick questions  
to find out what you think about  
our work. This will help us make  
documents more accessible.



We keep anything you tell us safe  
and secure.

# How to complete this form on a computer



You might be completing this form online using a computer.



You can click in the boxes that are correct for you.



You can type your answers in the big boxes after clicking on them.



Save the form and then email it to this address

**info@a2i.co.uk**



## Question 1

What type of document did you get?



Easy Read



Braille



Audio



Large Print



Accessible Word



Accessible PDF



Video with Sign Language



Video with Subtitles



Tactile Diagrams

?



### Question 2

Did you understand your document?



Yes



No



### Question 3

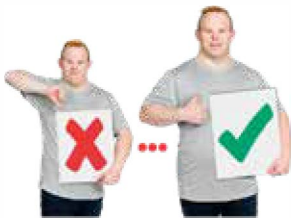
Did you like the way your document looked?



Yes



No



### Question 4

Do you have any other ideas about what would make your document more accessible?





We are looking for people to tell us what they think about accessibility.



Would you like to help us again?

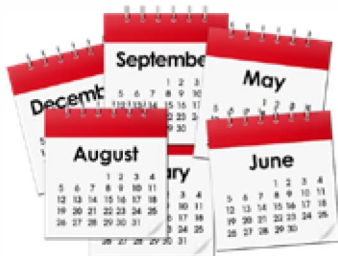


Yes

No



What is your email address?



We will get in touch and tell you how you can help. We would not contact you more than 4 times a year.



You can always tell us that you do not want us to get in touch anymore if you change your mind.

## Contact us



If you have any questions you can call us on this phone number

**0117 9 44 00 44**



Or email us at this address

**info@a2i.co.uk**



**Thank you** for answering these questions and helping us make documents more accessible!

